

CLIFTON  
PUBLIC  
SCHOOLS



# 2020-2021 CLIFTON RESTART AND RECOVERY PLAN

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2020-2021

# REOPENING PLAN

Please note that as information from the New Jersey Department of Education is subject to change, Clifton Public Schools may modify this plan accordingly.

As mandated by the New Jersey Department of Education “reopening plans must account for resuming in-person instruction in some capacity.”

“The health and safety of students and staff must remain the number one priority and guide all decisions at the local level.”

# NJDOE GUIDANCE

- The New Jersey Department of Education (NJDOE) in “The Road Back: Restart and Recovery Plan for Education”
- NJDOE Guidance Released
- Conditions for Learning
- Leadership and Planning
- Policy and Funding
- Continuity of Learning
  - “Should” - 203 times
  - “May” - 156 times
  - “Must” - 105
  - “Required” - 35
  - “Mandated” - 4



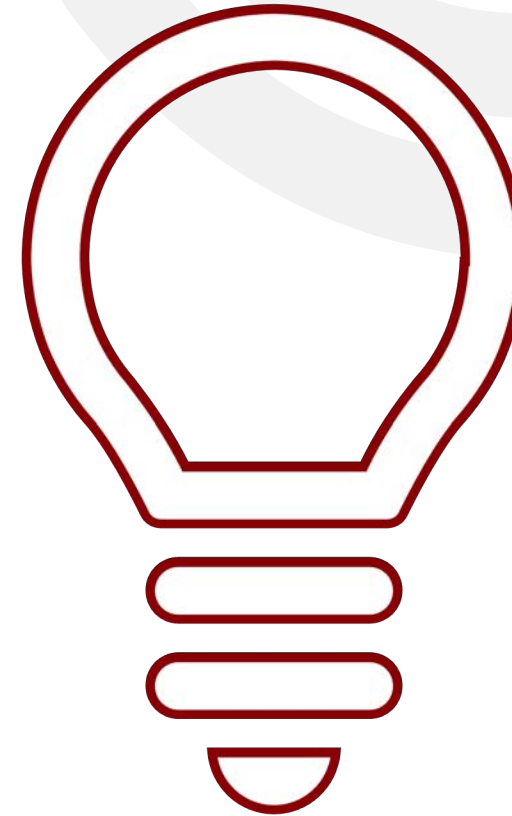
# COMMITTEE PROCESS

- Committee Chronology
- 4 Pillar Committees
  - Pillar 1 - Health, Safety, Cleanliness, Building Level Planning
  - Pillar 2 - Instruction, Format, Curriculum
  - Pillar 3 - Operations and Governance
  - Pillar 4 - Finance
- One-Clifton Guiding Principle



# ONE-CLIFTON GUIDING PRINCIPLE

Ensuring the health and safety of students and staff in an inclusive manner has been at the forefront of every aspect of this plan. All decisions and choices have been made with this guiding principle.



# GENERAL HEALTH AND SAFETY GUIDELINES

- The district will maintain communication with local and state health authorities.
- Accommodations will be made for staff and students who are at higher risk of COVID-19.
- Staff, students, and parents will receive training on:
  - Handwashing techniques
  - Proper hygiene
  - Use of face coverings
  - Monitoring for symptoms



# SCREENING, PPE, AND RESPONSE TO STAFF AND STUDENTS PRESENTING SYMPTOMS

## Screening

- Protocols for daily entrance, hand disinfecting, and use of face coverings will be posted in main entrance areas.
- Symptom screening must be completed upon entry. **Staff, students, and parents will complete a digital screening checklist prior to leaving their homes** indicating the absence of symptoms.
- A history of exposure screening assessment must also be completed indicating whether or not the child has been in contact with anyone that tested positive for COVID-19 or has travelled out of state in the last 2 weeks.
- Students in grades PreK-12 must wear masks while in the school and anywhere that social distancing/6 feet distance cannot be guaranteed, i.e. outside on school property, entrance to the building, hallways, and shared areas.

# ***SCREENING, PPE, AND RESPONSE TO STAFF AND STUDENTS PRESENTING SYMPTOMS (CONTINUED)***

## **PPE**

- Students and staff will wear face coverings upon arrival.
- Plastic shields will be secured on desks and tables, as well as plastic barriers in offices.
- All classroom and common areas will be equipped with spray bottles containing approved cleaning solutions, hand sanitizer with 60% alcohol or higher, paper towels, tissues, and non-touch garbage cans.
- All staff will be provided with face shields.
- All nurses and staff in quarantine area provided PPE including disposable gowns, appropriate masks, face shields and gloves.





# Contact Tracing

1. The policy includes the criteria an individual must meet in order to activate the board's contact tracing policy.
2. The policy clearly describes the district's responsibilities regarding notification of Clifton Health Department department, staff, families and the public.
3. Clifton Public Schools will assist Clifton Health Department conduct contact tracing activities, including ongoing communication with the identified individual and/or their contacts.
4. The district will ensure adequate information and training to school and district staff as necessary to enable staff to carry out responsibilities assigned to them under the policy.



# STUDENT FLOW, ENTRY, EXIT, AND COMMON AREAS

- Social Distancing at Entrances, Exits, and Common Areas
  - Social Distancing Guidelines
  - Use of Signage
- Building Level Procedures
  - Implement entry/exit traffic, and hallway flow procedures to limit student, staff, and visitor exposure.
    - Traffic
    - Student Flow
    - Large Group Gatherings
    - After School/Extracurricular Activities
- Visitors Policy
  - Clifton Public Schools shall adopt a Visitors Policy in response to COVID-19 (P 1648).
  - Health and Safety/Security
    - Establish new item drop off procedures
    - Visitors by appointment only, adhering to building screening, mask, and sign-in procedures.

# FACILITIES AND CLEANING PRACTICES

- **General Facilities Related Items**

- Hand sanitizer stations
- Bathrooms
- Water Fountains
- Social Distancing/Hygiene
- Ventilation
- Cleaning Practices

- **Schedule for Cleaning Practices**

- Utilize EPA approved disinfecting agents
- Made available to all students and staff
- One-Clifton Custodial Staff
  - Clean and disinfect high-touch areas throughout the day
  - Nightly deep-cleaning
  - Nightly disinfecting
  - Weekly maintenance days



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# ***FACILITIES AND CLEANING PRACTICES (CONTINUED)***

- **Treatment**

- Areas requiring cleaning/disinfecting which are deemed to have been occupied and/or touched by individuals identified as COVID-19 positive will be done so in accordance with NJDOE and Department of Health protocols
  - May include closing impacted areas for up to 24 hours.



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# MEALS

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“Breakfast After the Bell” will be available for students

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Any meals or snacks eaten in school will take place in the classroom, behind desk shields.

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“Grab and go” meals distributed at dismissal will be encouraged.

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The cafeteria/group dining areas will not be utilized for meals.

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Students who are distance learning will have an opportunity to pick up and receive meals on designated days at specified sites.





# TRANSPORTATION



- The Clifton Public Schools District will continue to provide transportation to and from school for students eligible to take the bus as per NJ Department of Education guidelines.
  - Personal Protective Equipment will be required for all students, bus drivers, and aides
    - Special Accommodations
  - Air Ventilation- Bus windows will remain open, weather permitting, to insure plenty of air circulation throughout the bus.
  - Busses will be cleaned between each route
  - Busses will be disinfected each night
  - One Clifton Support for social distancing at the bus stops
  - Loading/Exiting Procedures- Busses will be loaded from back to front and discharged from front to back
    - Assigned seating for families
- Transportation for Athletics
  - School buses used for athletics, or otherwise contracted, will be cleaned and disinfected prior to each trip, after each pre-trip inspection has been performed.

# ACADEMIC, SOCIAL, AND BEHAVIORAL SUPPORTS

Social Emotional Learning (SEL) and School Culture and Climate

Student Well-Being and Social Emotional Learning

Educator Well-Being and Social Emotional Learning

Multi-Tiered Systems of Support (MTSS)

- ❖ Intervention and Referral Services
- ❖ Positive Behavioral Supports in Schools
  - Universal Tier Interventions
  - Secondary Tier Interventions
  - Tertiary Tier Interventions

Code of Conduct

# ATHLETICS

- Under Executive Order 149, high school sports under the jurisdiction of the NJSIAA may resume only in accordance with reopening protocols issued by NJSIAA
- Student-athletes who presently have COVID-19, or who have tested positive for COVID-19, shall provide clearance from a physician before he/she will be permitted to participate in workouts.
- The COVID-19 Participation Questionnaire must be completed seven (7) days prior to the start of the first workout session. This form only needs to be completed one time. Any athlete that does not have a COVID-19 Questionnaire on file will not be permitted to participate in any workouts
- If you have any questions regarding COVID-19 as it relates to athletics, please contact the Head Coach of the Sport and/or our Athletic Director Tom Mullahey (973)470-2282



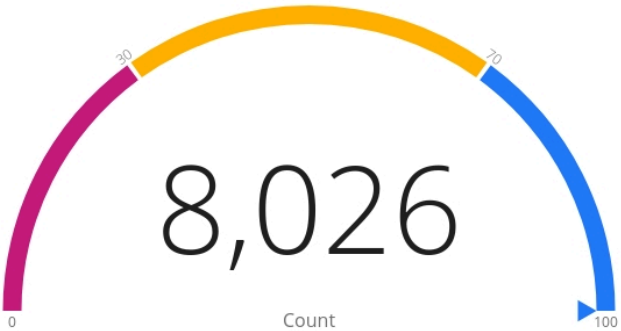


# INSTRUCTIONAL OPTIONS

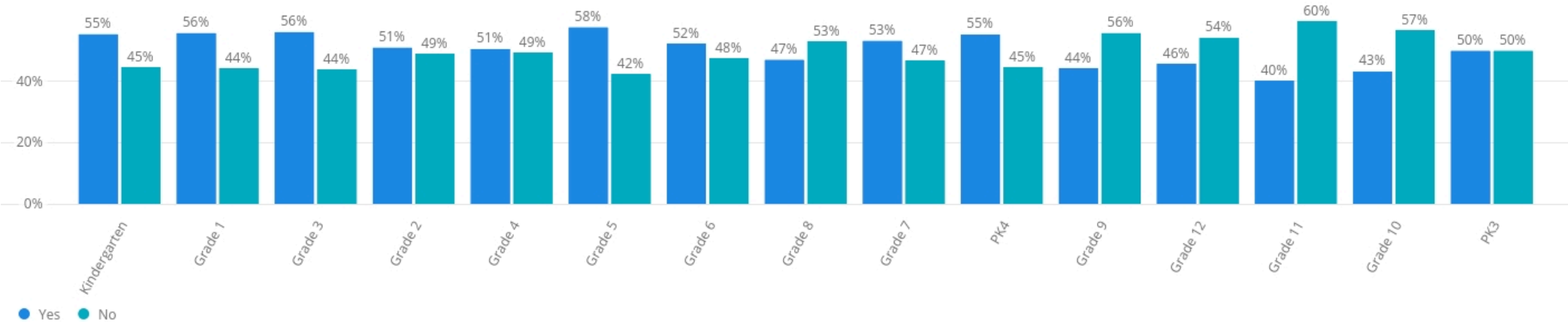


# PRELIMINARY SURVEY RESULTS

Count



Return to School by Grade Level



# EDUCATIONAL PROGRAM

- In-Person, hybrid and fully remote options
- Similar offering across formats
- Prioritize younger and at-risk learners for in-person instruction
- Advanced courses available across formats based on enrollment, with streaming options being explored
- Social Emotional Learning and Trauma Informed Instruction
- 180-day school year requirement
- Address all New Jersey Student Learning Standards in all content areas and provide required courses
- Ensures student access to supports and accommodations
- Special Education/ESL Bilingual/ 504 / At-Risk / Gifted and Talented
- Assess student progress
- Access to technology and address the digital divide 1 to 1 from K to 12





# PRESCHOOL FORMAT

The preschool program plan consists of a return to in-person learning 4 days per week, with 1 virtual instruction day.

Preschool class size is capped at a maximum of 15 students per class allowing for social distancing.

Students will attend school in-person on Monday, Tuesday, Thursday and Friday.

Wednesday will be a virtual day.

School will be in session from 9:10 to 1:10 for both the in-person days and virtual day.



# SCHEDULE FOR STUDENTS – PRE-K

IN-PERSON INSTRUCTION ( 4 days per week)	
Pre-K Schedule Example 9:10 AM - 1:10 PM	
Times	High Scope Daily Routine
9:10-9:20	Student Arrival
10-15 minutes	Greeting Time, Message Board
80-90 minutes	Planning, work, cleanup, recall
10-15 minutes	Large Group
40 minutes	Gross Motor
20 minutes	Snack
15-20 minutes	Small Group
10-15 minutes	Read Aloud
10-15 minutes	Closing Circle
1:10	Student Dismissal
1:10 to 3:50: Teacher P/C, Staff Meetings, Parent Outreach, District Professional Development, and Lunch	

VIRTUAL DAY INSTRUCTION ( 1 day per week)	
Pre-K Schedule Example 9:10 AM - 1:10 PM	
Times	High Scope Daily Routine
9:10-9:20	Morning Routine - prepare for at-home learning (dress appropriately, set up work area and device with camera, and supplies)
20 minutes	Greeting Time, Message Board (Google Hangout)
80-90 minutes	Planning, work, cleanup, recall
15 minutes	Snack
15-20 minutes	Small Group (Google Hangout)
30 minutes	Gross Motor
10-15 minutes	Read Aloud
10 minutes	Large Group (Google Hangout)
10 minutes	Closing Circle (Google Hangout)
1:10	Grab and Go Lunch Pick Up Available for Families
1:10 to 3:50: Teacher P/C, Staff Meetings, Parent Outreach, District Professional Development, and Lunch	
Division of Early Childhood Education (NJ DOE) recommends up to 1 hour of online instruction each day for preschoolers.	



# ELEMENTARY SCHOOL FORMAT

The elementary school program plan consists of a return to in-person learning 4 days per week, with 1 virtual instruction day.

Students will attend school in-person on Monday, Tuesday, Thursday and Friday.

Wednesday will be a virtual day.

School will be in session from 9:00 to 1:10 for both the in-person day and virtual day.

Asynchronous lessons, assignments and online programs will be assigned from 2:00 to 2:30 throughout the week across content areas.



# SCHEDULE FOR STUDENTS - ELEMENTARY

## IN-PERSON INSTRUCTION ( 4 days per week)

### K-5 Schedule Example 9:00 AM - 1:10 PM

Periods	Content Area
<b>9:00</b>	Student Arrival
<b>1</b>	<b>ELA - Reading</b>
<b>2</b>	<b>ELA - Reading Foundation</b>
<b>3</b>	<b>ELA - Writing</b>
<b>4</b>	Physical Education/Art/Music/World Language with snack if applicable
<b>5</b>	<b>MATH</b>
<b>6</b>	<b>MATH</b>
<b>7</b>	<b>SS or Science</b>
<b>Dismissal 1:10</b>	By Class Dismissal/Grab and Go Lunch Pick Up
<b>2:00-2:30</b>	Asynchronous lessons, assignments and online programs

## VIRTUAL DAY INSTRUCTION ( 1 day per week)

### K-5 Schedule Example 9:00 AM - 1:10 PM

Periods	Content Area
<b>8:50 to 9:00</b>	Students prepare for learning: dress appropriately, set up table or desk, chair, Chromebook with camera, notebook, paper, pencils
<b>1</b>	Physical Education/Art/Music/World Language
<b>2</b>	<b>ELA</b>
<b>3</b>	<b>ELA instructional support/reinforcement</b>
<b>4</b>	Snack and independent work with teacher check in on open Google Meet
<b>5</b>	<b>Math</b>
<b>6</b>	<b>Math Instructional support/reinforcement</b>
<b>7</b>	<b>SS/Science/STEM support/reinforcement</b>
<b>Lunch 1:10</b>	Grab and Go Lunch Pick Up Available for Families
<b>2:00-2:30</b>	Asynchronous lessons, assignments and online programs





# MIDDLE SCHOOL FORMAT

A hybrid A/B option is being implemented in grades 6 to 8.

Rotating schedule of alternating days where classes take place during periods 1 to 5 on the in-person day and periods 6 to 10 during the online day.

Each grade level 6 to 8 will be divided into two “cohorts” (A or B) alphabetically.

Special attention will be given to grade-level splits by family so the entire family will be associated with one “cohort” (A or B).

When one “cohort” is present in school, the other “cohort” will participate in online instruction including Physical Education and Cycle Classes.

Wednesday will be a virtual day for everyone.

Both the A and B groups will meet together each period with their assigned teachers on the virtual day.

School will be in session from 8:00 to 12:25 for in-person days, online days and the virtual day.

Asynchronous and independent activities will be assigned from 1:00 to 2:00 throughout the week.





# SCHEDULE FOR STUDENTS - MIDDLE SCHOOL

A/B Hybrid Schedule (A: Mon/Thurs)(B: Tues/Friday)	
6-8 Schedule Example 8:00 AM - 12:25 PM	
Students stay in classroom, content teachers rotate within teams	
Periods	Content Area
7:50-8:00	Student Arrival
1	MATH
2	ELA
3	SEL/Study/Defined STEM Work Sessions
4	SOCIAL STUDIES
5	SCIENCE
Dismissal 12:25	By Class Dismissal/Grab and Go Lunch Pick Up
1:00-2:00	Asynchronous lessons, assignments and online programs

A/B Hybrid Online Day Schedule (A: Tues/Friday B: Mon/Thurs)	
6-8 Schedule Example 8:00 AM - 12:25 PM	
Periods	Content Area
7:50-8:00	Students prepare for learning: dress appropriately, set up table or desk, chair, Chromebook with camera, notebook, paper, pencils
6	Physical Education/Health
7	CYCLE- World Language, Art, Music, Technology
8	SEL/Study/Defined STEM Work Sessions
9	Flex period ELA
10	Flex period Math
Lunch 12:25	Grab and Go Lunch Available for Pick Up
1:00-2:00	Asynchronous lessons, assignments and online programs

ALL VIRTUAL INSTRUCTION -WEDNESDAY	
6-8 Schedule Example 8:00 AM - 12:25 PM	
Periods	Content Area
7:50-8:00	Students prepare for learning: dress appropriately, set up table or desk, chair, Chromebook with camera, notebook, paper, pencils
1	MATH
2	ELA
3	SEL/Study/Defined STEM Work Sessions
4	SOCIAL STUDIES
5	SCIENCE
Lunch 12:25	Grab and Go Lunch Available for Pick Up
1:00-2:00	Asynchronous lessons, assignments and online programs

# HIGH SCHOOL FORMAT

A hybrid A/B option is being implemented in grades 9 to 12.

Rotating schedule has been set of alternating days in which classes take place during periods 1 to 6 on the in-person day and periods 7 to 12 during the online day.

Each course in grades 9 to 12 will be divided into two “cohorts” (A or B) alphabetically.

Special attention will be given to grade-level splits by family so the entire family will be associated with one “cohort” (A or B).

When one “cohort” is present in school, the other “cohort” will participate in online instruction including Physical Education, and Labs.

Wednesday will be a virtual day for everyone.

Both the A and B groups will meet together each period with their assigned teachers on the virtual day.

School will be in session from 7:29 to 11:48 for in-person days, online days and the virtual day.

Asynchronous and independent activities will be assigned from 12:30 to 2:00 throughout the week.





# SCHEDULE FOR STUDENTS - HIGH SCHOOL

A/B Hybrid Schedule (A: Mon/Thurs) (B: Tues/Friday)	
9-12 Schedule Example 7:29 AM - 11:48 AM	
Periods	Content Area
<b>7:20-7:29</b>	<b>Student Arrival</b>
<b>HR</b>	<b>E150</b>
<b>1</b>	<b>Algebra 1 - 9</b>
<b>2</b>	<b>English - 9</b>
<b>3</b>	<b>World History - 9 CP</b>
<b>4</b>	<b>Studio Art I</b>
<b>5</b>	<b>Biology CP - 9</b>
<b>6</b>	<b>Spanish I CP - 9</b>
<b>Dismissal 11:48</b>	By Class Dismissal/Grab and Go Lunch Pick Up
<b>12:30-2:00</b>	Asynchronous lessons, assignments and online programs

A/B Online Day Schedule (A: Tues/Fri)(B: Mon/Thurs)	
9-12 Schedule Example 7:29 AM - 11:48 AM	
Periods	Content Area
<b>7:20-7:29</b>	Students prepare for learning: dress appropriately, set up table or desk, chair, Chromebook with camera, notebook, paper, pencils
<b>HR</b>	<b>Submit Electronic Attendance</b>
<b>7</b>	<b>Physical Education/Health</b>
<b>8</b>	<b>Flex period Algebra 1-9</b>
<b>9</b>	<b>Flex period English-9 CP</b>
<b>10</b>	<b>Flex period World History - 9 CP</b>
<b>11</b>	<b>Virtual Lab Biology CP -9</b>
<b>12</b>	<b>Flex period Electives</b>
<b>Lunch 11:48</b>	Grab and Go Lunch Pick Up Available
<b>12:30-2:00</b>	Asynchronous lessons, assignments and online programs

ALL VIRTUAL INSTRUCTION-WEDNESDAY 9-12 Schedule Example 7:29 AM - 11:48 AM	
Periods	Content Area
<b>7:20-7:29</b>	Students prepare for learning: dress appropriately, set up table or desk, chair, Chromebook with camera, notebook, paper, pencils
<b>HR</b>	<b>Submit Electronic Attendance</b>
<b>1</b>	<b>Algebra 1 - 9</b>
<b>2</b>	<b>English - 9 CP</b>
<b>3</b>	<b>World History CP - 9</b>
<b>4</b>	<b>Studio Art I</b>
<b>5</b>	<b>Biology CP - 9</b>
<b>6</b>	<b>Spanish I CP - 9</b>
<b>Lunch 11:48</b>	Grab and Go Lunch Pick Up Available
<b>12:30-2:00</b>	Asynchronous lessons, assignments and online programs

# AFTER-CARE

- Provided by Boys and Girls Club and other 4c providers
- Limited slots available across the district
- Minds in Motion Program at 4, 12 and 17
- Available from dismissal until 6:00
- Students remain in cohorts of 10 students
- Social distancing between groups
- Mask and health and safety protocols in place



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# ONLINE AND REMOTE LEARNING

- Fully remote option parallels the district in-person plan.
- Offers the same instruction and pacing as the in-person option. Schedules are similar.
- Students will follow a period schedule logged in with classroom teachers 5 days per week.
- Asynchronous lessons, assignments and online programs will be assigned throughout the week across content areas.



# FULLY REMOTE OPTION FOR STUDENTS – PRE-K

FULLY REMOTE INSTRUCTION (5 days per week) Pre-K Schedule Example 9:10 AM - 1:10 PM	
Times	High Scope Daily Routine
9:10-9:20	Morning Routine - prepare for at-home learning (dress appropriately, set up work area and device with camera, and supplies)
20 minutes	Greeting Time, Message Board (Google Hangout)
80-90 minutes	Planning, work, cleanup, recall
15 minutes	Snack
15-20 minutes	Small Group (Google Hangout)
30 minutes	Gross Motor
10-15 minutes	Read Aloud
10-15 minutes	Large Group (Google Hangout)
10-15 minutes	Closing Circle (Google Hangout)
1:10	Grab and Go Lunch Pick Up Available for Families
1:10 to 3:50: Teacher P/C, Staff Meetings, Parent Outreach, District Professional Development, and Lunch	
Division of Early Childhood Education (NJ DOE) recommends up to 1 hour of online instruction each day for preschoolers.	

# FULLY REMOTE OPTION FOR STUDENTS - ELEMENTARY

FULLY REMOTE INSTRUCTION	
K-5 Schedule Example 9:00 AM - 1:10 PM	
Periods	Content Area
8:50 to 9:00	Students prepare for learning: dress appropriately, set up table or desk, chair, Chromebook with camera, notebook, paper, pencils
1	ELA - Reading
2	ELA - Reading Foundation
3	ELA - Writing
4	Physical Education/Art/Music/World Language/Snack
5	MATH
6	MATH
7	SS or Science
Lunch 1:10	Grab and Go Lunch Pick Up Available for Families.
2:00-2:30	Asynchronous lessons, assignments and online programs

# FULLY REMOTE OPTION FOR STUDENTS - MIDDLE SCHOOL

FULLY REMOTE INSTRUCTION	
6-8 Schedule Example 8:00 AM - 12:25 PM	
Follow A/B Hybrid Schedule Including Virtual Day	
Periods	Content Area
7:50-8:00	Students prepare for learning: dress appropriately, set up table or desk, chair, Chromebook with camera, notebook, paper, pencils
1	MATH
2	ELA
3	SEL/Study/Defined STEM Work Sessions
4	SOCIAL STUDIES
5	SCIENCE
Lunch 12:25	Grab and Go Lunch Available for Pick Up
1:00-2:00	Asynchronous lessons, assignments and online programs



# FULLY REMOTE OPTION FOR STUDENTS - HIGH SCHOOL

FULLY REMOTE INSTRUCTION	
9-12 Schedule Example 7:29 AM - 11:48 AM	
Follow A/B Hybrid Schedule Including Virtual Day	
Periods	Content Area
<b>7:20-7:29</b>	Students prepare for learning: dress appropriately, set up table or desk, chair, Chromebook with camera, notebook, paper, pencils
<b>HR</b>	<b>Submit Electronic Attendance</b>
<b>1</b>	<b>Algebra 1 - 9</b>
<b>2</b>	<b>English - 9 CP</b>
<b>3</b>	<b>World History CP - 9</b>
<b>4</b>	<b>Studio Art I</b>
<b>5</b>	<b>Biology CP - 9</b>
<b>6</b>	<b>Spanish I CP - 9</b>
<b>Lunch 11:48</b>	Grab and Go Lunch Pick Up Available
<b>12:30-2:00</b>	Asynchronous lessons, assignments and online programs

# NEXT STEPS

- This presentation and plan will be posted following the BOE Meeting. Please review the content so you can make an informed decision.
- A survey link will be emailed and posted to the website. Please respond by Monday, August 17, 2020.
- We will continue to keep you apprised of changing guidance from the State of NJ.
- All reopening options within this plan are subject to guidance from the NJ Department of Health and the NJ Department of Education.



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**THANK YOU**

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